



TREASURER-TAX COLLECTOR VENTURA COUNTY

STEVEN HINTZ
TREASURER
TAX COLLECTOR

Sue Horgan
Assistant Treasurer-Tax Collector

December 4, 2018

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Review and Adoption of the Statement of Investment Policy to Become Effective on December 4, 2018

RECOMMENDATION:

It is recommended that your Board review and adopt the recommended changes to the Statement of Investment Policy to be effectuated December 4, 2018.

FISCAL/MANDATES IMPACT: None

DISCUSSION:

Pursuant to California Government Code Section 53646 (a) (1), the Treasurer is required to submit the statement of investment policy to the Board of Supervisors for review and approval. The attached Statement of Investment Policy ("Policy") draft was reviewed and recommended for approval by the County of Ventura's Treasury Oversight Committee at its meeting on November 7, 2018. For clarity, Exhibit 1 is the Policy Markup and Exhibit 2 is a clean version of the Policy.

It is recommended that your Board review and adopt the recommended modifications to the Policy as follows:

Ministerial changes and/or corrections and clarifications:

- Updating the cover page;
- Adding "weighted" to the average maturity of the portfolio holdings which results in a more relevant statistic;
- Deleting "internal audit division of the" Auditor-Controller's Office;
- Eliminating redundancies: "if the rating of any investment drops during the course of time with which the County has placed an investment, the investment will be matured at the earliest possible convenience."
- Eliminating unnecessary language: "resulting in a split rating."
- Replacing "agency's surplus funds" with "investment pool."

- As to providing copies of the Investment Report to this committee, deleting “monthly” and “each month” and adding “at scheduled meetings.” The approved Investment Report is posted on the website at <https://www.ventura.org/report-of-investments-fy-2018-2019/>.
- Correcting the Maximum Specified Percentage of Portfolio for U.S. Agencies to N/A in Appendix A.
- Eliminating the unnecessary column “Approved Selected Agencies” in Appendix A.

Significant policy changes include:

- Expanding the allowable municipal investments to include registered securities issued by any of the other 49 states. (Registered securities issued by the State of California and local California government agencies have always been allowed.)
- Restricting investments in municipal notes, bonds and other obligations to 30 percent of the investment portfolio at the time of purchase.
- Correcting Appendix A to reflect those changes.

This letter has been reviewed and approved as to form by the County Executive Office, the Auditor-Controller’s Office and County Counsel.

If you have any questions, please call me at (805) 654-3726 or Sue Horgan, Assistant Treasurer-Tax Collector, at (805) 654-3771.

Regards,



STEVEN HINTZ
Treasurer-Tax Collector

Exhibit 1 - Statement of Investment Policy (Markup Version)
Exhibit 2 - Statement of Investment Policy (Clean Version)